

**Mayne Island Improvement District
Annual General Meeting 2007
14th July 2007**

Administrator's Report

We so often hear people ask the question of Mayne Islanders': "What on earth do you do with your time?" If they only knew!!

I was appointed as the trainee administrator in November 2006, expecting to have the luxury of a well-organized introduction to the Mayne Island Improvement District bookkeeping, accounting and administration process. Had I know what lay before me, I think my confidence would have been somewhat shaken! For reasons already outlined in the Board's Report, the past 6 months have been some of the most challenging in my business career, and I have been on a learning curve that makes roller coaster rides mere child's play!

With the support and understanding of the Trustees, Jim Marlon-Lambert's patient guidance, Jeff Francis's incredible memory recall and David Waddington's tutorage 24/7 over the past 3 months, we have been able to retrieve, recover and reconstruct 15 months worth of paperwork and administrative activity. In the process, David has coached me from a fledgling, pecking away at the QuickBooks Accounting software program, to something resembling that of a professional! My sincere gratitude and thanks to you all!

This process has meant many meetings with, and dozens of phone calls to, the Royal Bank of Canada in Victoria, Ministry of Community Services, Catherine McLean and Nina Pollock of Barry McLean & Company, Auditors, all of whom have gone out of their way to be helpful and supportive. In addition, the Fire Chief has spent hours and hours with suppliers to retrieve the necessary supporting documentation in order that we could present you with the audited financial statements you have with you today. With David's expertise, we have been able to revamp the QuickBooks accounting system to accommodate the strategic planning and budgeting needs of the Board.

As an average Mayne Islander, I had had no idea of the complexity of the Mayne Island Improvement District structure, or the depth of scrutiny its administrative and financial core underwent by both the Ministry and the auditor. I am so grateful for the hard work provided to our community by the former MIID Board's. However, the attention to detail and vision of the current board is hugely impressive. 2007 marks a significant change to way the MIID conducts its business, and I am honoured to be a part of this historical process.

Respectfully submitted,

Moira McCulloch
Administrator